

## Intellectual and Developmental Disabilities Service Provider Education & Training

October 3, 2013 – Ramada Inn, Topeka, Kansas

October 8, 2013 – Metroplex, Wichita, Kansas

9:00 – 9:15 AM	<b>Introductions and Welcome</b>
9:15 – 9:45 AM	<b>Critical Incidents &amp; Introduction to AIR Reporting</b> <ul style="list-style-type: none"><li>- What is a Critical Incident</li><li>- What must be reported in AIR</li></ul>
9:45 – 10:45 AM	<b>AIR Reporting – Systems Training</b> <ul style="list-style-type: none"><li>- Accessing Webapps and the AIR System</li><li>- Step-by-Step entry into AIR</li></ul>
10:45 – 11:00 AM	<b>Break</b>
11:00 – 11:15 AM	<b>Preparing for January 1, 2014</b> <ul style="list-style-type: none"><li>- Day Supports – Unit changes</li><li>- Targeted Case Management</li><li>- Documentation Uploads</li></ul>
11:15 – 12:00 PM	<b>Care Coordination – Each MCO</b> <ul style="list-style-type: none"><li>- How each MCO handles the Plan of Care Process</li><li>- What is the MCO Assessment (who does it, how is it used, who gets copies)</li><li>- Initial Contacts with Members and TCMs</li></ul>
12:00 – 1:00 PM	<b>Lunch Break</b>
1:00 – 1:15 PM	<b>Pilot Update</b> <i>Greg Wintle, I/DD Program Manager, KDADS</i>
1:15 – 2:00 PM	<b>Contracting and Credentialing</b> <ul style="list-style-type: none"><li>- New Joint Credentialing Application</li><li>- Contracting FAQs, including limited license providers &amp; billing entities</li></ul>
2:00 – 2:15 PM	<b>Break</b>
2:15 – 3:00 PM	<b>Billing Information</b> <ul style="list-style-type: none"><li>- Demonstration of each MCO's Billing Portal</li><li>- Third Party Liability Claims, Client Obligation, Span Billing</li><li>- How to correct front end billing claims, notification of denials</li></ul>